

Trip Safety Plan form example

Trip Safety Plan for: 7th Grade Ice Caves Hike

Date of Departure: July 2, 20XX Time of Departure: 10:00 a.m.

Date of Return: July 2, 20XX Time of Return: 1:45 p.m.

Destination: Sam's State Park in Brown County

Expected Activities: Hiking: approximate 20-minute bus ride each direction; approximate two-hour hike to, through, and back from the ice caves

Mode of Transportation: School bus with professional driver

Route to Be Taken: See attached. [Directions printed from an online source.]

Rainy Day Plans: If lightning is imminent, reschedule; if rain, continue; if lightning occurs during the outing, seek grounded shelter (school bus okay) and return to camp

Plans for Meals, Snacks, Beverages, and such: Campers will eat a late lunch at camp when they return. Be sure to tell the chef.

Suggested Items to Bring: Filled water bottles, comfortable hiking shoes/boots, camera

Trip Leader(s): Grace Gold and/or Brandon Boyd, divisional leaders for this grade

Number of Campers: 38 Number of Staff: 6

Camper attendance (including the buddy system and Lost Camper Plan), routine and emergency medical care (including basic first aid and medication administration and recording), and communication with camp (including the means and frequency) guidelines will be followed as outlined in the Trip Leader Manual and covered in Staff and Camper Trip Orientations.

Describe emergency medical care and how it will be summoned: Our trip leader is RTE-certified and will respond to all immediate first aid needs. For needs beyond RTE first aid, we will use the camp cell phone to call 911 and have EMS meet us at the nearest trailhead. Once EMS has been summoned, camp will be called.

If the trip involves aquatics, further information must be submitted, including plans for tracking campers' swimming abilities and their participation in provided activities, for supervising non-swimmers, and for testing safety and setting up perimeters in wilderness swimming areas.

Completed by [Grace Gold signature] Date May 25, 20XX