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3 **AMERICAN CAMPING ASSOCIATION,**
4
5 **EVERGREEN SECTION**

6
7 **BYLAWS**
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9 For the purpose of promoting the Mission, Goals, and Objectives of the American Camping Association
10 (hereafter "ACA"); and for carrying out the special responsibilities of Sections, we hereby form ourselves into
11 the American camping Association, Evergreen Section (herein "the Section").
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13 **ARTICLE I. NAME**
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15 The name of the organization shall be American Camping Association, Evergreen Section.
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17 **ARTICLE II. MISSION**
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19 **Section 1.** The American Camping Association is a community of camp professionals and is
20 dedicated to enriching the lives of children and adults through the camp
21 experience.
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23 **Section 2.** The mission of the Evergreen Section shall be the same as that of the ACA as
24 stated in the Articles of Incorporation and Bylaws of the ACA.
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26 **ARTICLE III. JURISDICTION AND AUTHORITY**
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28 **Section 1.** The jurisdiction of this Section shall be the geographic area of the states of
29 Washington, Montana, Alaska, and North Idaho (north of the Salmon River).
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31 **Section 2.** The Section shall have no authority to bind the ACA to any financial or legal
32 obligation. It shall be non-sectarian, non-political, and non-profit making, and shall
33 be chartered by ACA and governed by its rules and regulations from time to time
34 enacted.
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36 **Section 3.** No provision of these Bylaws shall contravene any provision of the Constitution,
37 Articles of Incorporation and Bylaws of the ACA or the laws of the states of Alaska,
38 Idaho, Montana, or Washington.
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40 **Section 4.** ACA's non-profit statement
41 1. The Section is organized exclusively for charitable purposes and
42 its activities shall be conducted in such a manner that no part of its net earnings
43 shall inure to the benefit of any member, director, or officer or other private
44 person, except that the Section shall be authorized and empowered to pay
45 reasonable compensation for services rendered.
46 2. No substantial part of the activities of the Section shall be the carrying on of
47 propaganda, or otherwise attempting to influence legislation, and the Section
48 shall not participate in, or intervene in (including the publishing or distribution of
49 statements), any political campaign on behalf of any candidate for public office.
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3. Notwithstanding any other provision of these bylaws, the Section shall not carry on any other activities not permitted to be carried on:
- (i) By a section exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1986 (hereafter the "Code"), or corresponding provisions of any subsequent federal tax laws, or
 - (ii) By a section, contributions to which are deductible under Section 170 (c)(2), Section 2522(a)(2) of the Code, or corresponding provision of any subsequent tax laws.

ARTICLE IV. MEMBERSHIP

- Section 1.** Membership in the Section includes members of the ACA who have assigned their membership to the Section and excludes members who have assigned their membership to another chartered section.
- Section 2.** Membership shall be open to all persons who agree with and accept the objectives and support the purposes of ACA. The Section shall follow equal opportunity practices in membership and employment.
- Section 3.** The Section's membership classifications shall be limited to those established from time to time by ACA.
- Section 4.** All members in good standing are entitled to vote and hold office.

ARTICLE V. MEETINGS AND ELECTIONS

- Section 1.** There shall be an annual meeting of the membership of the Section each year when the Section officers are present for the transaction of the business of the Section.
- Section 2.** The Board of Directors shall have the power to fix the time and place of regular membership meetings as well as the determination of the annual meeting, which shall be held during November or December.
- Section 3.** Special meetings of the membership may be called by the Board of Directors whenever advisable or upon written request to the Executive Committee by ten (10) members of the Section.
- Section 4.** At least ten (10) days written notice and/or notice by electronic means of communication, shall be given to all members of all meetings, including special meetings, of the membership.
- Section 5.** Thirty-five (35) members of the organization shall constitute a quorum for the transaction of business. One-half of the Board of Directors shall constitute a quorum for the transaction of Board of Directors business.

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Section 4. The duties of the Board of Directors shall include, but not be limited to:

1. To govern the Section;
2. To formulate and approve policies for operation of the Section;
3. To have general supervision of all income and expense;
4. To determine services of the Section;
5. To hire, evaluate and terminate the executive director of the section;
6. To formulate the direction for strategic planning and resource development;
7. To carry out other responsibilities section members deem necessary for the effective functioning of the Section.

Section 5. The Vice President shall fill a vacancy in the office of President. The Board of Directors shall fill vacancies in other officer and director positions until the next regular election.

Section 6. The Section Executive shall serve as an Ex-Officio Non voting member of the Board.

ARTICLE VII. OFFICERS AND EXECUTIVE COMMITTEE

Section 1. The officers of the Evergreen Section shall be a President, Vice-President, a Secretary, and a Treasurer.

Section 2. Officers or Directors unable to fulfill their duties, including the responsibility of attendance at meetings of the Board of Directors, shall tender their resignations as Officers or Directors, voluntarily or by request of the Executive Committee.

Section 3. Duties of Officers

President: The President shall preside at all meetings of the Board of Directors. He/she shall be an ex-officio member of all committees. He/she may sign, with the Treasurer, any contracts or other instruments which the Board of Directors has authorized to be executed; and in general he/she shall perform all duties incident to the office of the president and such other duties as may be prescribed by the Board of Directors from time to time.

Vice President: In the absence or inability of the president to act, the vice president shall perform the duties of the president, and when so acting shall have all the powers of and be subject to all the restrictions upon the president. He/she shall perform all other duties authorized by the board of directors from time to time.

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2 Secretary: The secretary shall keep the minutes of the meetings of the board of
3 directors and the executive committee; give all notices in accordance with the
4 provisions of these bylaws; be custodian of section records, and in general,
5 perform all duties incident to the office of secretary and such other duties as from
6 time to time may be assigned to him/her by the president or board of directors.
7 Treasurer: The treasurer shall have charge and custody of and be responsible for
8 all funds of the Section; receive and give receipts of moneys due and payable to
9 the Section; and deposit all such moneys in the name of the Section in such banks,
10 trust companies, or other depositories; shall cause quarterly financial statements to
11 be submitted to the board; and perform all other duties as from time to time may be
12 assigned to him/her by the president or board of directors.
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14 **Section 4.** An Executive Committee, composed of all the officers of the Section and the
15 President-Elect and Past President, shall manage the affairs of the Section
16 between regular meetings of the board of directors. Within the limits of section
17 policy, the executive committee shall act for the board of directors when the latter is
18 not in session. It shall meet on the call of the president or acting chair of the
19 executive committee.
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21 **Section 5.** The Section executive shall serve as an Ex-Officio Non voting member of the
22 executive committee.
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24 **ARTICLE VIII. COMMITTEES**

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26 **Section 1.** A Nominating Committee of five (5) members be elected biennially by the Section
27 membership, two (2) one year and three (3) the following year.
28 1. At least three (3) of the five (5) members shall consist of individuals from the
29 general membership.
30 2. The Chair of the Nominating Committee shall be the immediate Past
31 President, followed by the current Vice President, followed by the current
32 President Elect as it is consistent with the election cycle.
33 3. The Nominating Committee shall be responsible for the presentation of a
34 single slate for Section Officers, a single Slate for Directors, and a single slate
35 for the Nominating Committee.
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37 **Section 2.** Chairs of committees shall be appointed annually by the president with approval of
38 the board and can be members of the board.
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40 **ARTICLE IX. PARLIAMENTARY AUTHORITY**

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42 All meetings of this Section, including the annual meeting, meetings of the Board of Directors, executive
43 committee, and all other committees, task forces, and ad hoc committees shall be conducted according to the
44 latest edition of Roberts Rules of Order.
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46 **ARTICLE X. FISCAL YEAR**

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48 The fiscal year of this section shall begin on the first day of July and end on the last day of June in each year.
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50 **ARTICLE XI. AMENDMENTS**

1 These Bylaws may be amended only by an affirmative vote of two thirds of the members present at a regular
2 or special meeting called for this purpose provided a written notice of such proposed amendment of the
3 bylaws is given to members at least (2) weeks prior to the date of the meeting in which such amendment is to
4 be considered and voted upon.

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6 **ARTICLE XII. DISSOLUTION**

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8 This Section shall have continuous existence as long as the Section holds a charter from ACA. The Section
9 shall be terminated if its charter is revoked. In such event, following an audit, the treasurer of the Section shall
10 issue a check payable to the American Camping Association, Inc., for the balance in the treasury of the
11 Section to be held in trust and for final disposition by the board of directors of ACA, according to the special
12 rules and regulations adopted for such cases by the Association.

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14 Adopted December 6, 1978

15 Revised Annual Meeting, December 11, 1985

16 Revised Annual Meeting, December 9, 1987

17 Revised Annual Meeting, December 4, 1995

18 Revised Membership Meeting, October 19, 1998

19 Revised Annual Meeting, November 17, 2003