

EXAMPLES OF CORRECTIONS FOR MISSED MANDATORY STANDARDS

These are some suggested remedies for camps that miss a mandatory standard during a visit. In some instances, the **Section** may additionally request documentation at the beginning of the next season for accreditation to be continued.

Visitors must clearly state on the Immediate Corrective Action Notification form what action(s) the camp must take to come into compliance with the mandatory standard. Any remedies suggested should be consistent with the intent of the standard, and **may** require several of the possible corrections. Call the national office if there are any questions.

STANDARD	HEADING	EXAMPLES OF POSSIBLE CORRECTIVE ACTIONS
*SF-1 (*A, *B)	Emergency Exits	Purchase or construct emergency exit ladder(s) and verify placement in appropriate building(s). (B)
		Submit statement signed by Camp Director that upper building or floors are no longer used for sleeping. (B)
		Construct ground-level emergency exits or designate windows with signs. Submit statement of action and/or photos. (A)
*SF-2	Care of Hazardous Materials	Change or label containers; submit statement of action.
		Relocate flammable or poisonous materials; submit statement of action.
		Change procedures to assure handling only by trained or experienced persons; document and submit statement.
*TR-1	Medical Emergency Transportation	Submit copy of letter to or confirmation from community service.
		Submit statement signed by Director that a vehicle has been designated.
		Submit copy of procedures provided to user groups that they are required to provide their own emergency transportation.
*HW-1 (*A,*B,*C, *D)	First Aid and Emergency Care Personnel	Submit copy of certification or license of staff person(s) with first aid responsibility and verification of their position. (A + B)
		Revise schedule to assure that first aider is always on duty. Submit statement of action taken. (A + B)
		Submit copy of certification of staff and verification of trip staff responsibility. (B or C)
		Re-staff or reschedule to assure that currently certified staff accompanies all trips; submit verification of action signed by Camp Director and Trip Director. (B or C)

STANDARD	HEADING	EXAMPLES OF POSSIBLE CORRECTIVE ACTIONS
*HW-2	Health History Continued	Gather and submit copies of missing histories.
		Gather and submit copies of missing information (signatures, immunizations, etc.).
		Gather all (any) missing forms or information and submit statement signed by Camp Director and that all are current and in your possession.
*HW-23	Emergency Care Personnel	Submit copy of written arrangement with user group.
		Submit copy of CPR/First Aid certification
*OM-2	Firearms Control	Relocate guns and/or ammunition to a locked location; document and submit statement of action.
		Submit statement signed by Camp Director that guns have been removed from the site.
*HR-4 (A)	Staff Screening	Submit statement signed by Camp Director that all staff--paid, volunteer, and contracted--have be voluntary disclosure statements and that the National Sex Offender Public Registry (NSOPR) has been checked.
*PD-1 (*A)	Overnights and Trips	Develop and submit copy of written procedures.
		Immediately train campers and staff in procedures for use of stoves; document and submit statement of action.
		Submit statement signed by Camp Director that training will be provided for all trips.
*PD-23 (A)	Additional Firearm Safety	Signed statement of the director stating the specific type of redundant safety is being used; statement should also specify the location of the storage of ammunition.
		Relocate guns and/or ammunition to a locked location; document and submit statement of action.
*PD-24 (A)	Protective Headgear	Submit statement signed by Camp Director that training has been provided that requires protective headgear for all participants involved in bicycling or any kind of motorized vehicle and that no such activities shall occur without the proper equipment.
PD-27 (A)	Boarding and Skating Safety Apparel	Submit statement signed by Camp Director that training has been provided that requires protective headgear for all participants involved in boarding and skating activities and that no such activities shall occur without the proper equipment.
*PA-14	Swim Lifeguard Qualifications	Immediately cease all waterfront activities that are not properly guarded; submit signed verification of action signed by Camp Director.
And *PA-15	Swim Lifeguard	Re-staff or reschedule to assure that appropriately certified guards are at all aquatic activities; submit documentation of action.

STANDARD	HEADING	EXAMPLES OF POSSIBLE CORRECTIVE ACTIONS
*PA-15	Swim Lifeguard Skills	Submit copy of certification of staff and verification of their guarding responsibility
*PA-16	Staff Swimming	Develop policy and procedures; submit written copy.
		Submit statement signed by Camp Director that all staff use of aquatic facilities follows specified policy and procedures.
*PA-17 (*B)	First Aid/CPR	Submit copy of certification of staff and verification of responsibility at swimming locations.
		Re-staff or reschedule to assure that currently certified staff is at all aquatic locations; submit documentation of action.
		Submit copy of written information to user group.
*PA-18	SCUBA Diving	Submit copy of certification of staff and verification of their SCUBA responsibilities.
		Submit copy of written information to user group.
*PA-20	Watercraft Guard Certifications	Submit copy of certification.
		Submit copy of written information to user group.
*PA-21	Watercraft Rescue Skills	Submit copy of documented skills and training, etc.
*PA-22	Watercraft Safety for Staff, All-Adult Groups and Families	Submit copy of certification.
		Submit copy of written procedures with implementation.
PA-23 (B)	First Aid/CPR	Submit copy of certification of staff and verification of responsibility at swimming locations.
		Re-staff or reschedule to assure that currently certified staff is at all aquatic locations; submit documentation of action.
		Submit copy of written information to user group.
PA-24	Personal Flotation Devices (PFD's)	Submit statement signed by Camp Director that all persons involved in watercraft activities have been retrained and will wear a PFD.

STANDARD	HEADING	EXAMPLES OF POSSIBLE CORRECTIVE ACTIONS
*PA-30 (*A, *B)	Public Providers of Swimming	Develop policy on use of staffed public facilities; submit copy.
*PA-31 (*A, *B)	Public Providers of Boating	Submit statement signed by Camp Director that public facilities utilized are staffed by currently certified personnel.
		Immediately cease all aquatic activities at public facilities that are not properly guarded; submit verification of action signed by Camp Director.
*PA-32	Personal Flotation Devices (PFD's) Offsite or at Public Facilities	Submit statement signed by Camp Director that all persons involved in watercraft activities have been retrained and will wear a PFD.
*PC-15	Protective Headgear	Submit statement signed by Camp Director that training has been provided that requires protective headgear for all participants involved in qualified challenge ropes course activities and that no such activities shall occur without the proper equipment.
*PH-1(*A)	Pony Rides	Submit statement signed by Camp Director that training has been provided that requires protective headgear for all participants involved in pony rides and that no such activities shall occur without the proper equipment.
*PH-15 (*A)	Rider Apparel	Submit statement signed by Camp Director that training has been provided that requires protective headgear for all participants involved in horseback-riding activities and that no such activities shall occur without the proper equipment.
*PT-1 (*B)	Trip Orientation	Submit statement signed by Camp Director that campers and staff on all trips have (or will) receive the appropriate information and training.
*PT-2	Aquatic Supervisor Qualifications	Submit copy of certification(s) of staff and verification of trip responsibilities.
		Submit copy of written documentation of appropriate skills and training and verification of tripping responsibilities.
		Re-staff or reschedule to assure that properly certified or trained staff accompanies all trips; submit verification of action signed by Camp Director.
*PT-18	Personal Flotation Devices (PFD's) in Watercraft Activities	Submit statement signed by Camp Director that all persons involved in watercraft activities have been retrained and will wear a PFD.