

# Camp-School Partnerships Summer 2025

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## *American Camp Association*

### **Project Name\***

Enter the title of your partnership project. This should be the same as how you refer to it in your LOI. If you don't have a specific project title, enter simply your camp name.

*Character Limit: 250*

### **Request\***

Dollar amount requested for this project (can be between \$15,000 and \$50,000). Funds must be used by October 2025.

*Character Limit: 20*

## **Letter of Intent (LOI)**

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## Letter of Intent Guidelines

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To apply for funding for summer 2025, the first step is to write a Letter of Intent (LOI) that explains how you intend to meet the goals and purpose of the project. *To apply for funding in summer 2026, the application guidelines will be available when the portal opens July 15, 2025.*

We want to understand your partnership from your perspective, and hear about the impact you plan to make in the community and for your campers this summer. For this reason, we are not providing strict parameters for how you should write this letter, just keep it to a maximum of 3 single-spaced pages.

We **highly recommend** you cover the following topics (at least) in your letter, in any order:

1. Introduce your camp and partnership/s
2. Provide evidence of impact
3. Describe your how your work with partners is different from regular camp program
4. Explain requested dollar amount and how you will use those funds by October 2025

## Submission Evaluation

ACA will choose finalists from the LOI submissions based on –

- a) targeted learning outcomes
- b) demonstrated partnership
- c) evidence of impact
- d) plan to meet committed number of campers served by the grant this summer.

## File Requirements

Please upload only a PDF document. It should be no more than **3 pages, single-spaced**. If a letter is longer than 3 pages, we will not review anything beyond the first 3 pages.

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*Upload your LOI file using the button below.*

*File Size Limit: 1 MB*

## Optional:

### Optional Submission Process

If you are **unable to submit a PDF, you can enter the text in this box below**. The character limit is 8000, which equals roughly 3 single-spaced pages. A rich text editor is available within the text box. If you need any other accommodation for submission, please reach out to the ACA Director of Grant Operations for support: [bposatko@acacamps.org](mailto:bposatko@acacamps.org).

*Character Limit: 8000*

## You have reached the end of the LOI Submission

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### Next Steps - Final Application

If your camp is chosen as a finalist from the LOI submissions, you should be prepared to submit the following information by the application deadline of April 7, 2025. We **highly recommend** that you prepare these before the finalist notification date of March 28, 2025, so that you can quickly submit your final application, if selected to apply.

Required items for final application:

- Letter of Commitment from your partner organization (school, district, or other community-based/intermediary organization)
- Tax-exempt status letter (any type of organization can qualify, including 501c3....)
- Full budget for your partnership, including all income beyond this grant contribution
- Plan for program execution, including how you will meet grant requirements, like providing photos and stories of impact
- Example of a story of impact that you shared externally in the past
- Evidence of ability to meet grant requirements, including camper demographics
- Organization logo and summary blurb, staff assigned to project, and other related items

## Summer 2025 Timeline

*For programs operating and using funds by October 2025*

March 3, 2025: Grant Portal Opens for Letters of Intent (LOI) Submissions

March 22, 2025: Grant Portal Closes (11:59pm) for LOI Submissions

March 28, 2025: Finalists notified and invited to complete final application

April 7, 2025: Final Application due (11:59pm)

April 18, 2025: Awards Announced

April 28, 2025: Awardee Meeting 3-4:30pm ET, checks sent out

September 30, 2025: Grant Reporting Due (includes Photos & Stories of Impact)

TBD: Volunteer Opportunities for SMBC staff and in-person gathering

## Need Support?

Email Bristol Posatko, Director of Grant Operations, at [bposatko@acacamps.org](mailto:bposatko@acacamps.org).