Registration Form Please do not write in this space.

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Save Money — Register by December 16, 2020. Separate form required for each person.

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RETURN THIS FORM with check, money order, or credit card account number and authorization to: National Conference Registration, American Camp Association, 5000 State Road 67 North, Martinsville, IN 46151-7902. If paying by credit card, fax to: 765-342-2065. **Note:** If faxed, **DO NOT** mail duplicate form. Thank you!

CANCELLATION POLICY — There is a \$40 fee for all cancellations postmarked on or BEFORE 01/22/2021 and a \$75 fee for all cancellations postmarked AFTER 01/22/2021. No-shows are not refundable. PHONE CANCELLATIONS ARE NOT ACCEPTED. Written request for cancellation is required and can be faxed or emailed.

Registration Details and Policies

We want your conference registration to run easily and efficiently.

Important instructions — please read.

- 1. Please print clearly. Illegible registration forms can be delayed in processing until clarification is received.
- 2. List the address where your confirmation materials should be mailed.
- 3. IMPORTANT Your member number is KEY to accurately processing your registration. If you use any other number (your camp's ID, the number of another member, etc.), you will experience undue delays and will be invoiced accordingly. Your member number has been assigned to you and only you. No other number is valid for conference registration. If you are replacing your camp's

current American Camp Association (ACA) primary contact, please contact ACA prior to sending your conference registration form to allow time for the transfer of information.

Complete a separate registration form for each person attending from your camp. Include their member numbers when applicable. The non-member rate applies to people who are not members of ACA.

- ACA-member, full-time students must provide a copy of their student ID with completed registration form to access the complimentary rate.
- Total all fees and either include a check or money order for the full amount or your charge card information (card number, expiration date, and signature). *Full payment is required in advance.*

For additional registration questions, contact Melany Irvin at: customerservice@ACAcamps.org or 765-342-8456 View current conference information at: ACAcamps.org/conference

3 REGISTRATION FEES

Registration Fee Includes: Live conference educational content and access to on-demand recordings of educational content until February 19, 2021.

Membership Number: Write the member number that matches the name on this form. No substitutions, please. Camp numbers and the numbers of other people are not valid for the conference discount. Appropriate fees will be assessed.

ACA Individual Member No											
Become a member and SAVE! Contact membership@ACAcamps.org or 800-428-2267.											
Check the appropriate box	by 12/16/20										
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4 TOTAL ENCLOSED OR CHARGED:

Full payment must be received before we can process your registration.

Make payable in US funds. Faxes are not accepted if paying by check. Payment must be received with this registration form.

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USE OF CONFERENCE IMAGES IN ACA PUBLICATIONS: Through my registration, I give American Camp Association full rights and permissions with respect to any photographs, video, and audio recordings taken during the ACA conference. These images and recordings may be used by ACA, and its agents, in educational and promotional media.



ACA Members Save!

TOTAL DUE

ACA members are eligible for significantly discounted registration rates. Become a member and save: **ACAcamps.org/membership**

ACAcamps.org

Registrant is responsible for retaining a copy of the completed form.