**Volunteer Engagement and Development Chair**



**Description**

The Volunteer Engagement and Development Chair works Local Council of Leaders and regional staff to lead and organize volunteer development system including: cultivation, recruitment, training, support and recognition to ensure delivery of local services.

**Qualifications**

* Knowledge of and passion for camp and ACA
* Be an active member of ACA

**Experience**

* Identifying volunteer opportunity areas
* Matching potential volunteers to opportunities
* Providing orientation and training to volunteers

**Participation Includes**

* Work cooperatively with the ACA staff, LCOL and volunteers to develop and implement volunteer development.
* Work with LCOL to assess the work required service local office members.
* Work with LCOL to define service descriptions.
* Create ad hoc committees, sub groups and task forces as needed.
* Give guidance, stimulation and support to all LCOL members and committees.

**Essential Responsibilities**

* Serve as chief volunteer developer: articulating the values and communicating the benefits volunteering ACA, (Insert, Local Office).
* Work with ACA Staff and volunteers to analyze objectives and key results volunteer development efforts.
* Keep current on information pertaining to: LCOL committees’ initiative efforts and ACA, Inc. growth strategy initiatives.
* Follow all applicable ACA policies and procedures
* Provide updates at Local Council of Leaders meetings
* Attend all LCOL meetings (in person or virtual).

**Time Commitment**

The volunteer engagement and development chair commits to:

* Serve a two-year term.
* Attend LCOL XX in-person and YY Virtual Local Council of Leaders meetings. (if committee meet place the number of meetings required).
* Communicating with ACA Staff and other volunteers in a timely and professional manner.