

**Overview of 2014 by the Numbers**

- 830 Camps visited
- 33 Camps failed prior to reviews and appeals
- 1321 unique visitors conducted the visits
- 74 emails/calls to visitors regarding score form questions

**Most missed mandatory Standards**

- Staff health history (HW.23)
- Watercraft rescue skills (PA.21)
- Voluntary disclosure statements(HR.4)
- Check of the National Sex Offender Public Website (HW.4)
- Swim lifeguard skills (PA.4)

**Most missed non-mandatory standards**

- **Appropriate** level health care provider at resident camp (HW.1.2)
- Safety apparel – archery (PA.31.4)
- Healthcare Policies Reviewed (at least every three years) (HW.11.1)
- Availability of an AED (HW.17)
- Electrical evaluation (SF.6)

**Intentional Extension Opportunity** -In order to help address a potential visitor shortage in some parts of the country, the National Standards Commission will allow the local leadership (LCOL or Board) to grant up to 10% of the camps scheduled for a visit in 2015 a 2 year extension. Full information regarding this opportunity was sent in fall 2014 and again in January 2015. The full criteria is explained in those emails.

**Online Course Reminder:**

- Online Visitor Update registration link has been shared with the visitors through email; the Standards Newsletter sent in December 2014 and is posted on the Visitor webpage of the ACA website. Follow up questions (not required) are posted on the Standards Chair website.
- The local area (staff and/or volunteers) will be the gatekeeper for the registration links for the Online Standards Course and Online Standards Update Course. The ACA Admin. staff will not share these links without first checking. Follow up questions are posted on the Standards Chair website.

**The Four “Cs” for Visitors (all covered in the Visitor Update Course)**

- Conflict of interest: Visitors should not visit a camp where they might have a potential conflict of interest OR perceived conflict of interest. Example: Visitors who work for a Y should not visit a Y from their parent organization; there should not be 2 visitors from a Y visit another Y (Lead visitor should be from a different “type” camp; visitors who are work for a business should not visit a camp who is a client, etc.
- Confidentiality: What is seen, heard, discussed at a visit “stays” at the visit. It is very rarely appropriate for the visitor to discuss a camp’s visit with someone outside the camp visited. Exception would be behavior of directors, other visit, or serious health/safety concern.
- Commitment: If a visit says they are going to conduct the visit, that is the expectation.
- Complaints: ACA continues to get complaints on visitors with the key one being: My visitor read me the standard.

### **Visitor Assignments**

- Remember the conflict of interest piece
- Should be completed by the end of February
- In selecting visitors – if you know a camp is using technology, make sure to assign a visitor who is comfortable with technology
- A different visitor can conduct the Camp Self-Assessment and the on-site visit if necessary.

### **Courtesy Visits**

- If you know you will need assistance with a visit outside your geographic area, PLEASE let the Standards Chairs/staff in that area know as soon as possible. Consider if it will work for the “home” area to provide one visitor (sometimes works yet not always).

### **Camp Self-Assessment**

- We are requesting the Camp Self-Assessment be completed by May 1 (this means the written documentation for the specific 20 identified standards has been submitted and reviewed). Of course, it is always good to review additional written documentation.

### **10<sup>th</sup> of the Month Reports**

- It is always important to compare month to month as if fees/dues are lapsed, the camp/visitor doesn’t show
- Starting in Feb. there will be a link to a web portal site (webpage) that will allow the Standards chair access to real time reports more specific to what they want (no longer just two HUGE reports).
- You will receive an email with notice of this site which includes additional instructions.

### **Updates to Standards - how shared**

- With everyone in early Sept. via ACA Now
- In a separate email to the primary contact for all camp in early Sept.
- With Visitors in a separate email in early Sept.

- With Visitors in the Standards Newsletter
- With everyone in January in ACA Now
- In all update courses

**KUDOS and Thank You for Offering Associate Visitor Courses!**

- There has been a big increase in the number of Association Visitor Courses offered! Which, in and of itself will help address potential visitor shortage. THANK YOU!

**ACA Staff Update**

- All new staff started Jan. 5 (7 individuals)
- ACA staff in new positions transitioned in December (7)
- New staff and those in new positions will be traveling to various Field areas throughout the winter/spring
- All 14 individuals (plus additional ACA staff will be at the National Conference in New Orleans (those who work w/ standards will be at Standards Chair Mtg. – Feb.4, 7 a.m.)
- Information will be shared in ACA Now in January.

THANK YOU FOR ALL YOU DO!!!